

**Thatcham & District Crib League**  
**19<sup>th</sup> December 2016**  
**At Shaw Social Club, Newbury**

<b>Present:</b>	Nina Hopkinson, Linda Pye, Roy Paulin, Stuart Warren, Tony Hutchings, Pam Haines, John White
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**Action**

**1. Apologies for Absence**

An apology for inability to attend the meeting was received on behalf of Angeline Davies.

**2. Minutes of last meeting**

The minutes of the meeting between the Chair, the Treasurer and the Secretary held on 8<sup>th</sup> November 2016 were agreed as a correct record. An extract from the minutes of the AGM held on 23<sup>rd</sup> August 2016 was also supplied for ease of reference.

**3. Request for Payment of Invoices**

The Chair summarised that Dave Goddard had asked at the AGM on 23<sup>rd</sup> August 2016 for payment of trophies which he had purchased for 2009/10, 2010/11 and 2011/12 which totalled around £1,800. He had been reminded that there was a time limit for the submission of invoices to be paid but he had said that he had not been in a position to submit his claims in the timescale given.

Subsequent to that meeting on 4<sup>th</sup> October 2016 he was verbally given a new deadline of 21<sup>st</sup> October 2016 to submit the invoices for payment. However, no invoices had been produced in this time scale.

On 8<sup>th</sup> November 2016 the Chair, the Treasurer and the Secretary met to determine exactly what dates the missing invoices related to and the cost of purchasing trophies in the years preceding those dates and the cost after those dates. The average cost for the missing payments would be in the region of £551 per year. Invoices were required for auditing purposes and no payment would be made until they had been received. It was agreed that the Crib League would formally write to Dave Goddard with a new deadline and would also check the legal position. Having checked the legal position it was noted that the first invoice for 2009/10 could be disregarded in any event as it was outside the six year timescale for payment of claims.

A formal letter was written to Dave Goddard on 25<sup>th</sup> November 2016 requesting that original receipts should be provided to the Treasurer by Friday 9<sup>th</sup> December 2016 for consideration otherwise the club would

consider that the matter was formally closed and no further request for payment could be made. Late in the evening on 9<sup>th</sup> December 2016 the Treasurer received a text message from Dave Goddard stating that he would bring the invoices to Shaw Club on the Thursday evening (15<sup>th</sup> December 2016). However, although he was present at the club on the night no invoices had been provided.

The purpose of the meeting was therefore to consider the options:

- As invoices had not been submitted the case was closed as per the letter sent with the final deadline; or
- As an act of good will a small sum should be offered as full and final settlement.

The Committee considered that Dave Goddard had been given every opportunity to submit the invoices for payment but had not done so despite being given several deadlines. It was therefore agreed that the matter would be closed and that no further request for payment could be made in the future.

*(The meeting concluded at 7.47pm)*